

GPCA Board of Directors

Objective

General management of the Club's affairs shall be entrusted to the Board of Directors.

Duties

Duties as Specified by GPCA By-Laws

- Participate in all discussions and votes.
- Membership dues shall be set by the Board of Directors by a 2/3 majority vote.
- New applicants for membership shall be voted on by the Board monthly.
- If a member is late with their dues, the Board may grant an additional 60 days of grace to such delinquent members in meritorious cases.
- Special Club meetings may be called by the President or by a majority vote of the members of the Board.
- Budgeted funds shall be disbursed as directed by the Board.
- Any vacancies (except the President) occurring on the Board or among the Officers during the year shall be filled until the next election following the vacancy by a majority vote of all the then members of the Board (see by-laws).
- The Board of Directors shall set the date of the annual meeting.
- The Board of Directors shall hold an Annual Board meeting prior to the annual meeting.

Voting

- The quorum for a Board Meeting shall be a majority of the Board voting in person, by mail, FAX, E-mail or telephone conference call.
- The Board of Directors may conduct its business by mail, email, or telephone provided it does not conflict with any other provision of the by-laws.
- All Board Members must agree upon the means of communication. Items voted upon by telephone conference call must be confirmed in writing within seven (7) days.
- The Board of Directors may decide to submit other specific questions for decision by written ballot cast by mail.
- The GPCA has elected to conduct day to day business via email.
- Voting will be done on an internet forum as requested by AKC.

Committees

- The Board may each year appoint standing committees to advance the work of the Club.
- Such committees shall always be subject to the final authority of the Board.

- Special committees may also be appointed by the Board to aid on particular projects.
- Any committee appointment may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee.
- Review Committee Reports at the Annual Board Meeting.
- Annual Committee Reports must be made available to the membership.

Election

- A Nominating Committee shall be chosen by the Board of Directors before January 15th and name a chairman for the committee.
- A Chairman for the Nominating Committee will be chosen by the Board of Directors.

Discipline

- The Board (or a designated committee) will evaluate Disciplinary charges as stated in the by-laws.
- The Board (or designated committee) can hold a Disciplinary hearing as stated in the by-laws.

Board Rules and Precedent

Standards set by Precedent and Standing Rules

Responsibilities

- Board business and discussion are confidential and must be treated as such by the Board members. It is unethical for any member to discuss board business outside the Board circle of members.
- Board decisions will be announced to the membership by the secretary as required.
- All Board business will be conducted in a secure internet forum to prevent that such business is inadvertently leaked and therefore harm the boards ability to make sound decisions.
- All Board voting will be conducted in a secure voting booth in a secure forum as per AKC request.
- The secretary will announce Board decisions via the minutes in the GPCA newsletter or via the online newsletter.
- The online newsletter may be used by a Board officer or a committee chairman to make announcements to the membership.

Authority

Robert's Rules of Order

Procedure in Small Board Meetings

- Members do not have to stand to be recognized.
- Motions need not be seconded.
- A motion does not have to be pending in order to discuss a subject informally.

- Votes can be taken by a show of hands or email vote.
- The chairman can participate in debate and is subject to the customs of the particular board.

Responsibilities of Board Members

- Follow proper parliamentary procedures
- Attend Meetings
- Make Motions
- Second Motions
- Debate Motions
- Vote on Motions
- Know the meaning of the question people are debating
- Object when rules are being violated
- You do not have to suffer personal abuse or attack
- Attack issues not people
- Have access to minutes of all meetings
- Have access to treasurer's report
- Be familiar with Robert's Rules of Order (parliamentary procedure)