

Description and Duties of the Historian

Goal: Preserve the history of the German Pinscher Club of America and the German Pinscher breed in the United States.

Purpose: To preserve, record, and archive all historical documentation that might be needed in the future for books, videos, and other written and educational materials about the GPCA, German Pinschers, and GPCA members.

The Historian, will maintain and keep in good condition all materials that are considered historical records of GPCA, This would include but is not limited to, the Incorporation records (or copy of same) records of the first "A" Match if available. Letter from AKC stating that the GP had been accepted into FSS, and the letter that stated GPCA had been fully recognized as the breed club and entered in to regular AKC classes, copies of old Pinscher Presses before AKC, records of winners of all specialty shows, and a marked catalogue of the same. (if these are available for the past years that would be good, if not it could be done from now on.)

1. Store the present historical records of the GPCA
2. Maintain all copies of the Pinscher Press.
3. Maintain records and pictures that may be needed in the future for source books and other literature about the GPCA's history. The committee must archive these records in a form that is compatible with future publishing.
4. Maintain a list of the new AKC titlists for each year. Get this list from the GPCA Librarian.
5. Record and maintain a list of the GPCA Sire and Dam leading producers and Hall of Fame producers as required in the awards rules.
 - a. Use the list obtained from the GPCA librarian
 - b. Keep pictures of the Leading Producers and Hall of Fame producers.
6. Record and maintain the results of the GPCA National Specialties with pictures of the winners.
7. Record and maintain a list of the GPCA Award winners with pictures of the dogs/bitches.
8. Maintain a list of the officers/Board of the club yearly, beginning in 1985.
9. Keep the GPCA board informed of activities of the committee.
10. The Committee Chairman must present an annual report to the Board prior to the Annual Meeting as required by the GPCA Constitution/By-Laws.
11. Historical documents are only for use for GPCA purposes as approved by the Board.
12. Any material collected and archived is the property of GPCA.
13. All materials collected must be stored in a reasonably safe place.
14. The historian may contact AKC to see if the archiving service that they have is still available, for free or a minimal fee, for the storing of highly valued documents.

15. When asking for any historical documents or photos, the historian will accept the individual's decision to either supply or not supply the requested information and note the decision in the inventory.
16. The Historian shall keep a running record of all materials that are placed in the historians care and make an inventory of all items received, and send the inventory to the current President, and Recording Secretary, at least once a year in January.
17. The Historian shall send a current inventory to the current President and Recording Secretary upon leaving the Office of Historian.

Committee chairs must submit a quarterly report each quarter for publication in the Pinscher Press. The current deadlines are: March 10, June 10, September 10 and December 10. If no committee action has occurred during a quarter that should also be reported. The yearly report required for the annual membership meeting will count as one of the quarterly reports.

As stated in the GPCA Constitution/Bylaws, the Historian shall always be subject to the final authority of the GPCA Board of Directors. By the authority of the GPCA Constitution/Bylaws, any committee member who does not follow these guidelines may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee; and the Board may appoint a successor for the person whose service has been terminated.

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